

## Northern Yosemite EAA Chapter 1337

November 5, 2010

### Board Meeting - Meeting Minutes

Those in Attendance: Silvano Gai, Dick Collier (proxy=Jim Thomas), Dennis Smith, Ed Sunday, Diana Sunday

- 1) Call to order: The meeting was called to order at 3:20 p.m. in the Office of Airport Administration, Columbia California.
- 2) Quorum determination: Five board members represented, quorum established.
- 3) The April 17<sup>th</sup> meeting minutes with changes were reviewed and approved. The August 20<sup>th</sup> meeting minutes were reviewed and approved with the removal of the last sentence on Item 9—Silvano Gai moved and Dennis Smith seconded.
- 4) The Treasurer's report of total chapter balance of \$50,017.84 was reviewed (attached). The Poker Run's proceeds were adjusted to reflect \$68.30 in expenses that had not been included in the accounting and that resulted in a net loss to the event of -\$51.81 for the event. The Treasurer's Report was accepted with the changes—Silvano Gai moved and Jim Thomas (on behalf of Dick Collier) seconded.
- 5) Suggestions for moving the money earmarked for the hangar fund into scholarships, or other needs such as the hot dog booth renovation, were discussed. This discussion will be considered again at a later date.
- 6) A review of the actions required to bring our chapter into full compliance with California Department of Justice (DOJ) regulations: Documents and the process for compliance, plus the Federal IRS and Secretary of State documents were reviewed to help clarify where the Chapter stands with the DOJ. Silvano Gai explained the recent documentation and letter received from the DOJ, his meeting with a CPA (Bob Davis) and the recommendations he received from that consultation. Diana reviewed the supporting documentation found in the EAA Chapter files and the information submitted to the DOJ to date. Silvano has identified information dating back to 2003, and the remaining documents that are needed to initiate and file the annual RRF-1 submissions.
- 7) Also discussed was a recommendation to consult a CPA on this year's tax return as the Chapter's income will exceed the minimum threshold for the first time which will requires filing a full 990

form with the IRS. This will be placed on the Board's agenda for a decision at the next meeting.

- 8) Review of a letter to the Chapter: A letter received from the Tuolumne County Deputy Director of Operations thanking EAA Chapter 1337 for its donation to E45, Pine Mountain Lake Airport's safety improvements, and for its support of aviation in Tuolumne County, was read to the Board (attached).
- 9) Review and approval of action taken by the fundraising subcommittee: The letter documenting the fundraising activities of the Drainage and Erosion Subcommittee (see February 12, 2010 minutes) was approved with the addition of Wayne Handley to the signature list. Jim Thomas (on behalf of Dick Collier) moved to accept the letter and Dennis Smith seconded.
- 10) Approval of scholarships: The Board approved the grant of \$1,500 scholarship to Lana Schide. Silvano Gai moved, and Ed Sunday seconded.
- 11) Status from the election committee: Jim Thomas is heading the election committee this year along with Alan Craig, and Ron Hawke. Some positions are awaiting commitments from members interested in running for election to determine the ballot. Once the ballot is confirmed, Jim Thomas will send the Secretary the ballot for distribution according to the Chapter's Bylaws.
- 12) Schedule of next board meetings: The next Board meeting and transition meeting will be held on January 14, 2011 at 3 p.m.
- 13) Member meetings: A general Chapter 1337 member potluck is scheduled for December 4, 2010 if enough members are interested.
- 14) Other business: The renovation of the hot dog booth for the Father's Day Fly Chapter 1337 fundraiser, brought forward by Ed Sunday, was discussed after reviewing the recommendations from last year's volunteer account and the County Health Department's inspection report. At minimum, the information revealed the need for appointing an organizer for the event as well as for the renovations—or finding an alternative activity. Further discussion will be brought to the Board at a later meeting, possibly in March or April of 2011.
- 15) Close Corporate Business Meeting: 5:15 p.m. – Silvano Gai moved and Ed Sunday seconded.